

**Tuesday, April 28, 2020**  
**Virtual Meeting Only- 6:00 p.m.**

**Join using URL: <https://zoom.us/j/97333162838>**

**Join by phone: 1 312 626 6799 Entry code: 973 3316 2838**

	I.	Call To Order	
	II.	Roll Call	
	III.	Communication A. Freedom of Information Report B. Public Comment- email to <a href="mailto:dnewman@tfd215.org">dnewman@tfd215.org</a> by noon C. Building Reports	
	IV.	Superintendent's Report A. Update on e-learning B. 2020 graduation proposal	
	V.	Future Meetings A. Committee of the Whole: T.B.A. B. Regular Meeting: 5.26.2020, 6:00 p.m.	
Action	VI.	Approval of Minutes – Open & Closed A. Regular Meeting: 3.24.2020	Exhibit 1
Action	VII.	Old Business A. Calendar 2020-2021-2 <sup>nd</sup> read	Exhibit 2
Action	VIII.	New Business A. Financial Report B. Part Time Teachers Letters of Agreement C. Graduation Requirements 2020	Exhibit 3
Action			Exhibit 4
Action			Exhibit 5
	IX.	Closed Session A. Personnel: Employment, Compensation, Discipline, Performance, or Dismissal for Specific Employees B. Pending Litigation C. Collective Bargaining Matters	
Action	X.	Personnel Report	Exhibit 6
	XI.	Adjourn	

Tuesday, April 28, 2020  
After Regular 6:00 p.m. Meeting  
Virtual Meeting Only

	I.	Call To Order	
	II.	Roll Call	
	III.	Public Comment	
	IV.	Election of Officers A. President B. Vice President C. Secretary	
	V.	Adoption of Administrative Policies and Administrative Regulations	
	VI.	Regular Board of Education Meeting Schedule: Time and Place of Regular Board Meetings	
	VII.	Committee Appointments & Dates:  A. IASB Primary & Alternate B. Building & Grounds (3 members) C. Curriculum (3 members) D. Finance (3 members) E. IT (3 members) F. Policy (3 members) G. School Safety ( 3 members) H. Equity Committee (3 members)	
	VIII.	Adjourn	



# Thornton Fractional Township H.S. #215 SCHOOL CALENDAR, Year 2020-21

July, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
							Total 0

August, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
						1	
2	3	4	5	6	7	8	
9	10	11	12	TI	TI	15	
16	(17	18	19	20	21	22	5
23	24	25	26	27	28	29	6
30	31						Total 11

September, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
		1	2	3	4	5	4
6	X	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3
							Total 21

New Staff Orientation: Aug. 10 & 11  
2nd Year Teacher Orientation: Aug. 11

October, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
				1	2	3	2
4	5	6	7	FPT	NIA	10	3
11	X	13	14	15	#16	17	4
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							Total 19

November, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	X	12	13	14	4
15	16	17	18	19	20	21	5
22	23	24	NIA	X	NIA	28	2
29	30						1
							Total 17

December, 2020							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	*16	*17	*#18	19	5
20	NIA	NIA	NIA	NIA	X	26	
27	NIA	NIA	NIA	NIA			
							Total 14

Parent Teacher Conference: Oct. 8

82 days in semester

January, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
					X	2	
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	X	19	20	21	22	23	4
24	25	26	27	28	29	30	5
31							Total 19

February, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
	1	2	3	4	5	6	5
7	8	9	10	FPT	NIA	13	3
14	X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28							
							Total 17

March, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
	X	2	3	4	5	6	4
7	8	9	10	11	#12	13	5
14	15	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							Total 22

District Test Day: Jan 15

Parent Teacher Conference: Feb. 11

April, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
				1	NIA	3	1
4	NIA	NIA	NIA	NIA	NIA	10	0
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30		5
							Total 16

May, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	*26	*27	*#28	29	5
30	X						Total 20

June, 2021							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				
							Total

State Test Day: Apr. 13

Senior Exams: 5/11 and 5/12 Seniors Last Day: 5/12

94 days in semester

Graduation: TFN: 5/18 TFS: 5/19

School Opens.....	8.17.2020
School Closes.....	6.7.2021
Pupil Attendance Days (at least 176).....	176
Proposed Emergency Snow Days .....	5
Approved Inst./Parent Teacher Days (Limit of 4 Days)	4

TOTAL (185 days or more)..... 185

ADOPTED:

CALENDAR LEGEND:	
Labor Day.....	September 7
Columbus Day.....	October 12
Veterans Day.....	November 11
Thanksgiving Day.....	November 26
Christmas Day.....	December 25
New Year's Day.....	January 1
M.L. King's Birthday.....	January 18
Presidents Day.....	February 15
Casimir Pulaski.....	March 1
Memorial Day.....	May 31
Legal School Holidays	X
Institutes	TI
Not in Attendance	NIA
School Begins	(
School Closes/w Snow Days )	)
Half-day Inservice	XHI
Full-day PT Conference	FPT
Holiday Waiver	XH
Semester Exams	*
End of Grading Period	#

**Thornton Fractional Township High Schools  
District 215  
Tuesday, April 28, 2020  
Financial Items**

**1. Bills**

**BCBS Health Insurance Claim Payment Report**

Date	Fund	Amount
3/26/2020	Education	\$ 208.21
3/30/2020	Education	\$ 321.04
	Total:	\$ 529.25

**Recommended Motion:**

That the Board of Education approve the health insurance claim payments in the amount of **\$529.25**

**List of Bills Summary**

Fund	Regular Bills	Imprest Bills
Educational	\$ 1,956,833.57	\$ 5,668.49
Special Education	\$ 76,593.83	\$ 54.99
Operations and Maintenance	\$ 142,833.42	
Debt Service		
Transportation	\$ 395,901.64	
Capital Projects	\$ 7,711.00	
Tort Liability	\$ 3,423.75	\$ 1,312.50
Totals	\$ 2,583,297.21	\$ 7,035.98

**Recommended Motion:**

That the Board of Education approve the payment of Regular Bills in the amount of **\$2,583,297.21** and Imprest Bills in the amount of **\$7,035.98**

**2. Payroll**

**Monthly Payroll Report**

Fund	
Education	\$ 2,607,682.51
Operations Building Maintenance	\$ 175,357.94
Transportation	\$ 1,341.10
Total	\$ 2,784,381.55

**Recommended Motion:**

That the Board of Education accept the Monthly Payroll Report for the month of March, 2020 in the amount of **\$2,784,381.55** and approve payment for the month of May, 2020.

**3. Grants, Gifts and Donations**

<u>Company/Club</u>	<u>Purpose/Item</u>	<u>Amount</u>
National School Lunch Program	Equipment Grant	\$ 33,099.00

**Recommended Motion:**

That the Board of Education accept the above Grant(s)/Donation(s) for the 2019-20 school year.

**4. Agreement for Policy Customization Services & Press Plus Maintenance Services**

**Recommended Motion:**

That the Board of Education accept the Agreement for Policy Customization Services and for Press Plus Maintenance Services in the amount of \$7,800.

**5. Agreement for School Board Policy Online Services**

**Recommended Motion:**

That the Board of Education accept the Agreement for School Board Policy Online Services in the amount of a one-time development fee of \$950 and annual update and server fee of \$2,500.

**6. Engagement of John Kasperek Co., Inc., CPA**

**Recommended Motion:**

That the Board of Education authorize the engagement of John Kasperek Co., Inc., CPAs to conduct the annual audit for the years ending June 30th, 2020 and 2021. See attached memo.



April 21, 2020

**Graduation Requirements**

**Current Graduation Requirements: BOE Policy 6111**

Graduation from a Thornton Fractional Township High School will require that a student successfully complete 23 credits.

English .....	4 credits
Social Studies .....	3 credits
Science .....	2 credits
Math .....	3 credits
P.E. ....	3.5 credits
Health .....	0.5 credits
Electives .....	7 credits
<b>Total Required .....</b>	<b>23 credits</b>

Of the 23 minimum credits required for graduation, 19 credits must be in courses other than Physical Education and Driver Education. Students must enroll in P.E. each semester during the regular school year unless they are enrolled in Driver Education, Health or have received a valid P.E. waiver.

**Proposed Graduation Requirement Change for Class of 2020:**

Due to the COVID-19 health emergency, we are requesting that the BOE modify the credit requirement for the graduating class of 2020.

- Current senior students would need to earn a minimum of 21.5 credits for graduation, 17.5 credits must be in courses other than Physical Education and Driver Education. Students must enroll in P.E. each semester during the regular school year unless they are enrolled in Driver Education, Health or have received a valid P.E. waiver.

## **Grading Policy: Semester Grades**

### **Current Grading Policy: [BOE Policy 6111.5](#)**

#### **II. Grades and Credit**

##### **A. Grading System**

**1. Grade Reports - Student grade reports are issued at the end of each nine-week period. The semester grade is the only grade recorded on the student's permanent record. Semester grades are to be based upon averaging 40% for each grading period and 20% for the final examination.**

##### **Grading Scale:**

**100 - 90% = A**

**89 - 80% = B**

**79 - 70% = C**

**69 - 60% = D**

**59 - 0% = F**

**2. Grades 4 = A 3 = B 2 = C 1 = D 0 = F**

**3. Other grades that may be given include:**

**Medical          Pass                  Withdrawn                  Incomplete**

### **Proposed Grading Change for All Students During 2<sup>nd</sup> Semester 2019-20 School Year:**

Due to the COVID-19 health emergency, we are requesting that the BOE modify the grading process/procedures for all students who have been impacted by this crisis during the 2<sup>nd</sup> Semester of the 2019-20 school year. The following recommendations should be considered:

- All final exams for the 2<sup>nd</sup> Semester are cancelled.
- A student's overall grade for the semester cannot go lower than the 3<sup>rd</sup> Quarter Grade; however, the grade may improve.
- After May 29, students receive the higher of the two quarter grades as their grade in the class for the semester. Anyone who does not pass either quarter or has an "INC" earns a 'D' automatically and is given the chance to engage in Semester 2 Remote Recovery during the 2020-21 school year if they want to improve the grade from a 'D' to something higher.
- Remote Recovery options may include Virtual Learning, Credit Recovery, Early Bird, Summer School or a Remote Learning Portfolio.

# **Thornton Fractional Township High School District 215**

## **Remote Learning Grading Guidelines and Expectations**

### **Determining Grades for Work Submitted During Remote Learning**

- D215 will continue to use letter grades during remote learning and throughout the semester.
- By guidance from the Governor, work completed during the week of March 17-27 cannot be factored into a student's grade unless it improves the student's grade.
- Beginning April 13, teachers can provide feedback and assign grades to summative assignments.
- Beginning April 13<sup>th</sup> and through May 29 (May 13<sup>th</sup> for seniors), a teacher should enter "INC" in the gradebook to communicate to students and families that the assignment has not been submitted or completed.
- Beginning April 13<sup>th</sup>, students may submit assignments as many times as possible for all grades 59% or lower in order to earn a passing grade.
- On May 1<sup>st</sup>, all assignments marked "INC" will be assigned a value of 0 to alert students and families an accurate assessment of the student's current standing in the class. The "INC" will still appear in the gradebook as a placeholder, but the score value will be 0.
- All assignments with a score of 59% or lower (including the "INC" score which is equivalent to zero) can still be submitted or redone through May 29<sup>th</sup> for full credit (May 13<sup>th</sup> for seniors).

### **Teaching and Learning Expectations**

- Teachers, after collaborating with their content teams, have the autonomy during this time to modify the content, process and/or product to meet student needs.
- It will not be possible to get through the curriculum in its entirety; therefore, teachers have selected Priority Standards to teach Essential Skills/Outcomes.

### **Teacher Contact Expectations**

- A teacher should make every effort to maintain consistent communication with students and families who do not appear to be engaged in Remote Learning. This contact should be logged in Tyler.
- Prior to the end of the semester, a teacher should contact students who were failing prior to remote learning to get them the work necessary to raise the grade up to passing.
- If the teacher is unable to resolve the issue or get in touch with the student, the teacher needs to contact the Assistant Principal of PPS so that staff members from this department can follow up with the family.



## **Determining Semester Grades**

Please know that based on the Governor's directive, guidance pertaining to semester grades might change. As for now, please follow these guidelines:

- A student's overall grade for the semester cannot go lower than the 3rd Quarter Grade; however, the grade may improve.
- After May 29, students receive the higher of the two quarter grades as their grade in the class for the semester. Anyone who does not pass either quarter or has an "INC" earns a D automatically and is given the chance to engage in Semester 2 Remote Recovery during the 20-21 school year if they want to improve the grade from a D to something higher.
- Remote Recovery options may include Virtual Learning, Credit Recovery, Early Bird, Summer School, or a Remote Learning Portfolio.

**PERSONNEL REPORT  
APRIL 28, 2020**

- |   |   |
|---|---|
| 1. It is recommended that the Board of Education approve the retirement of Kathleen Chiaro, District Purchasing Secretary, effective June 26, 2020.   | <b>EMPLOYEE RETIREMENT<br/>KATHLEEN CHIARO</b>          |
| 2. It is recommended that the Board of Education accept the resignation of Samantha Elliott, Music Teacher at T.F. South High School, effective June 1, 2020.   | <b>EMPLOYEE RESIGNATION<br/>SAMANTHA ELLIOTT</b>        |
| 3. It is recommended that the Board of Education accept the resignation of Billy Rawls, Jr., Deans' Assistant at T.F. South High School, effective April 21, 2020.  | <b>EMPLOYEE RESIGNATION<br/>BILLY RAWLS, JR.</b>        |
| 4. It is recommended that the Board of Education approve the dismissal of Cassandra Allen, Athletics & Activities Secretary at T.F. North, effective April 28, 2020.  | <b>EMPLOYEE DISMISSAL<br/>CASSANDRA ALLEN</b>           |
| 5. It is recommended that the Board of Education adopt the resolution authorizing the non-renewal and honorable dismissal of LaShawnda DeBose, Alternative Learning Program Support Specialist at the Center campuses, effective June 1, 2020.  | <b>EMPLOYEE NON-RENEWAL<br/>LASHAWNDA DEBOSE</b>        |
| 6. It is recommended that the Board of Education approve FMLA leave for Evelyn Villa, Sous-Chef at T.F. North, from approximately February 18, 2020 through February 21, 2020.  | <b>FMLA LEAVE<br/>EVELYN VILLA</b>                      |
| 7. It is recommended that the Board of Education approve the following extra-curricular releases and appointments, effective immediately:<br><p style="text-align: center;"><b><u>T.F. Center</u></b></p> <p><u>Appointments:</u><br/>Christian Hooper, <i>Digital Media Manager</i></p> <p style="text-align: center;"><b><u>T.F. North</u></b></p> <p><u>Releases:</u><br/>Cassandra Allen, <i>Boys' Volleyball Assistant Coach</i><br/>Cassandra Allen, <i>Girls' Basketball Assistant Coach</i></p> | <b>EXTRA-CURRICULAR RELEASES<br/>&amp; APPOINTMENTS</b> |